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NEBRASKA REAL ESTATE COMMISSION
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TO: Nebraska Real Estate Commission

FROM: Greg Lemon, Director

RE: RFP 2015-1 Real Estate Licensee Database

DATE: January 14, 2016

On November 3, 2015 the Nebraska Real Estate Commission Released a Request for Proposals ("RFP") to publicly bid the replacement of the Commission's aging database, the description of the project was outlined in the RFP as follows:

The Nebraska Real Estate Commission is seeking a qualified contractor to develop, implement, and support a licensee database. The Commission uses the licensee database as the primary software tool to assist in all aspects of the operation of the agency. The Commission is responsible for licensing and regulating real estate agents doing business in the state of Nebraska, as well as registering membership campgrounds, retirement communities, subdivided land developments, and timeshares operating or marketing in the state.

A primary function of the Commission's licensee database is to record data regarding licensees and applicants including typical background and contact information such as name, address, phone number, e-mail address and date of birth, as well as a unique license number, license type and status. The database should also be able to retrieve information regarding real estate licensees and license applicants, including application and license status, compliance with regulatory requirements, such as continuing education and errors and omissions insurance, disciplinary actions, and relationships between designated brokers (who are allowed to run their own companies) and associate brokers and salespersons, who can only maintain and operate under an active license if working under the supervision of a designated broker.

In addition to the standard database functions of recording information relating to the licensees, the database software must have: 1.) The ability to generate reports and data from the various fields recorded in the database; 2.) The ability to have different levels of users access database information and enter certain information, including different levels of security and access for employees or agents of the Commission, as well as public access by licensees and other parties such as continuing education providers; 3) Web based interfaces for functions including but not limited to license application, education, renewal and transfer; 4) The ability to generate correspondence, both e-mail and regular mail from database fields; 5) the ability to easily edit the content of such correspondence; 6) The ability to capture, import and associate external documents and files with the database; and 7) Real time display of database information on the Commission website and licensee web interfaces.

In summary the Commission seeks a state of the art database system with the ability to perform the requirements outlined in this RFP as well as the flexibility to accommodate additional tasks and functions which may arise in the future with a minimal amount of development or programming investment.

The responses to the Real Estate Commission's Request for Proposal for a real estate licensee database were opened on December 11, 2015, with three responses, all of which met the minimum mandatory requirements for review. The three companies responding were:

REAL ESTATE COMMISSION MEMBERS

Al Avery

Broker Member, Grand Island

John A. Gale

Secretary of State, Chairperson

Drew D. Stange

Broker Member, Lincoln

Herb Freeman

Broker Member, Omaha

Andy Alloway

Broker Member, Omaha

Ann Dover

Salesperson Member, Norfolk

Jim R. Titus

Public Member, Lincoln

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1. GL Solutions, Bend, Oregon
2. Micropact, Herndon, VA
3. Stone Fin Technology, Lincoln, NE

An evaluation team of five IT professionals from five different state agencies (including the NREC) was appointed by the Commission to review. The results of the scoring of the comprehensive evaluation (included with this memorandum) showed GL solutions so clearly ahead on evaluation points that it was deemed further evaluation through oral interview and demonstration was not necessary. GL Solutions experience includes developing databases of comparable scope and complexity for the Wyoming Real Estate Commission, Arkansas State Board of Pharmacy, and Nebraska Charitable Gaming Commission. The estimated go live date for the project is 10.17/2016.

The appropriate action at this meeting would be to approve the posting of a letter of intent to contract with GL Solutions, and allow the Director, with the possible assistance of counsel if needed, to iron out any contract provisions that need to be clarified and enter into the contract if such discussions result in agreeable terms for the state, or to reject all bids and start over.

Final Evaluation Document

RFP Number 2015-1

Real Estate Licensee Database Software Development and
Administration Opening Date: November 11, 2015, 2:00 P.M. Central
Time

EVALUATION CRITERIA	Possible Points	Microcompact	GL Solutions	Stonefin Tech.
Part 1.0 Corporate Overview	300	256	251	135
Part 2.0 Technical Approach	400	344	369	129
Part 3.0 Cost Proposal	300	119	300	119
Total Points without Oral Interviews	1000	719	920	383
Oral Interviews, (if required)	300			
Total Points with Oral Interviews	1300			
Ranking				